

## **GUIDELINES ON ELIGIBILITY / SCRUTINY CRITERIA**

### SUBJECT: RECRUITMENT TO THREE (03) POSTS OF DEPUTY DIRECTOR (ENGG.) (BS-18) ON CONTRACT BASIS FOR THE PERIOD OF THREE YEARS IN THE PUNJAB HOUSING & TOWN PLANNING AGENCY (HOUSING URBAN DEVELOPMENT AND PUBLIC HEALTH ENGINEERING DEPARTMENT) (16E2023).

## Prescibed Qualification of the Post:

B.Sc. (Engg) in Civil Engineering from a recognized University or equivalent qualification recognized by Government with minimum 7 years experience in the relevant field. Preference will be given to M.Sc. (Engg) in Civil (18 years education) with three years experience in the relevant field.

### NOTE:-

- a. Valid Permanent Registration with Pakistan Engineering Council (PEC) issued on or before the closing date is required.
- b. Only Practical Experience after prescribed qualification shall be considered upto the closing date.
- c. Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority.

#### Age Limit till closing date:

Male Candidates:	21 to 40 + 5	= 45 years
Female Candidates:	21 to 40 + 8	= 48 years

The following **original documents** are required to determine the eligibility of the candidates for the post of **Deputy Director (Engg) (BS-18):-**

- **1.** Original Valid CNIC (It must not be expired on last day of applying online for the subject post).
- **2.** Original Certificate of Matriculation / O-level showing date of birth, obtained/total marks.
- **3.** Original Certificate of Intermediate / A-level showing obtained/total marks
- **4.** Original B.Sc. (Engg) in Civil or Equivalent Degree issued by the Controller of Examinations from the university recognized by the HEC.
- **5.** Original M.Sc. (Engg) in Civil (18 years education) or Equivalent Degree issued by the Controller of Examinations from the university recognized by the HEC.
  - a. Detailed Marks Certificates (DMCs) of all relevant mentioned degrees issued on or before the closing date showing obtained/total marks or Percentage Certificate from the Controller

of Examinations is mandatory in case the candidates have degree with only CGPA as PPSC does not accept CGPA.

- b. In case of equivalent qualifications, it will be responsibility of the candidates to obtain equivalence of their degrees to the required qualification well before the conduct of Written Test / Interview from HEC or QEDC of concerned Administrative Department.
- 6. a. Original valid Permanent Registration Certificate from the Pakistan Engineering Council (PEC) issued on or before the closing date for submission of online application.
  - b. In case of non-registration with Pakistan Engineering Council (PEC), applying proof for inclusion of such registration with Pakistan Engineering Council (PEC) issued/submitted on or before the closing date is required.
- Departmental Permission Certificate on prescribed proforma of PPSC-5 duly Signed & Stamp by the Appointing / Competent Authority in case of Government Employees / Semi or Autonomous bodies.
- Seven years (07) experience certificate (in original) after B.Sc. (Engg) in Civil Engineering showing practical nature of job description in civil after prescribed qualification shall be considered upto the closing date.

According to Service Rules and clarification from Administrative Department, a candidate may be preferred if he/she possessed degree of M.Sc. (Engg) in Civil Engineering and then three (3) years practical experience in the relevant field in addition to B.Sc. Civil Engineering and then seven (7) years practical experience in the relevant field i.e. Civil (ten (10) years in total) showing practical nature of job description in civil after prescribed qualification shall be considered upto the closing date.

- **9.** Equivalence Certificate of qualification from HEC / QEDC of the concerned Administrative Department as the case may be.
- **10.** Original Domicile Certificate of any district of the province of Punjab issued on or before the closing date.
- **11.** Disability Certificate (in case of Special Person) from the Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department issued on or before the Closing Date of submission of applications for the subject post.

# ATTENTION:-

Candidates are directed to visit / read relevant FAQs and instructions on PPSC website regarding alternate solution if they do not possess or lost any of their documents like original Domicile, Percentage Certificate, Equivalence Certificate and for other queries.

# WARNING:-

All the Candidates are strictly warned that in case of concealment of any information, they will not be allowed to appear in the interview.